



Form Number: <b>001</b>	Form Title: <b>RISK ASSESSMENT</b>
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<b>Document Author</b>	Mike Mowbray	<b>Date</b>	12/06/2020
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<b>Activity:</b>	<i>Working and Preventing the spread of the Coronavirus (COVID-19) on a Construction Site</i>	<b>RAMS Ref.</b>	01	<b>Rev</b>	<b>05</b>
<b>Company</b>	<i>DU Construction</i>				
<b>Location and scope of Works</b>	Potential Exposure to COVID – 19 in the workplace This Risk Assessment has been conducted based on the UK/Welsh Govt Coronavirus guidance and laws				
<b>Start date:</b>		<b>Anticipated completion date</b>			

APPROVAL & AMENDMENT RECORD						
Rev	Prepared by		Date	Reviewed / Approved by		Date
01	Name	Mike Mowbray	12/06/2020	Name		
	Signature	<i>Mike Mowbray</i>		Signature		

REVIEW / CHANGE LOG			
Date	Reviewer	Comments	Rev No.
17/03/20	Mike Mowbray	Revised based on updated information from UK Government on the 16/03/2020 1. Included 14 day self containment of family members 2. Included Social Gathering restrictions 3. Included a simple message at the end of the RA 4. Included hyperlinks to UK & Welsh Govt's	02
08/04/20	Mike Mowbray	Revised due to the HSE's inclusion of COVID-19 in RIDDOR 2013	03
23/04/20	Mike Mowbray	Reviewed The Health Protection (Coronavirus) (Wales) Regulations 2020	04
12/06/20	Mike Mowbray	14 day isolation upon returning to the UK and removal of the previous travel requirements.	05

<b>Personnel/Professional Body consulted during preparation of this document:</b>	HSE Website World Health Organisation IOSH Reviewed The Health Protection (Coronavirus) (Wales) Regulations 2020
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Activity:		<i>Potential Exposure to COVID-19</i>		RAMS Ref.	<b>N/A</b>	Rev	<b>05</b>
No.	Hazard	Person(s) at Risk	Undesired event	Control Measures <i>(List control measures that are required)</i>		Actioned by	Date
1	Poor Hygiene	All personnel	Contracting COVID -19	<ol style="list-style-type: none"> <li>1. All personnel are encouraged to wash their hands more often than usual, for 20 seconds using soap and hot water, particularly after coughing, sneezing and blowing your nose, or after being in public areas where other people are doing so. Use hand sanitiser if that's all you have access to.</li> <li>2. To reduce the spread of germs when you cough or sneeze, cover your mouth and nose with a tissue, or your sleeve (not your hands) if you don't have a tissue, and throw the tissue away immediately. Then wash your hands for 20 seconds or use a hand sanitising gel.</li> <li>3. Clean and disinfect regularly touched objects and surfaces using cleaning products to reduce the risk of passing the infection on to other people.</li> <li>4. Dishes and cutlery etc must be washed and dried immediately after use.</li> <li>5. Avoid shaking hands or direct contact with others as this will minimise the spread of germs.</li> <li>6. The employer will provide suitable washing</li> </ol>			



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				<p><i>facilities, sanitiser and they will be cleaned frequently throughout the working day using disinfectant.</i></p> <ol style="list-style-type: none"> <li><i>7. The responsible person for the workplace will carry out daily inspections of the welfare facilities etc, to ensure they remain clean and disinfected. It is strongly advised that a cleaning schedule is developed and each time the areas of concern are cleaned the responsible person signs the date and time each time the areas have cleaned.</i></li> <li><i>8. When available provide hand sanitiser and the person managing the work must monitor hygiene standards.</i></li> <li><i>9. It is advised that materials are delivered to site and left for 72hrs. Where this is not possible every attempt must be made to clean down materials prior to use, specifically metal or plastic type materials.</i></li> <li><i>10. Delivery drivers will adhere to their COVID-19 hygiene policy and practices. The interface between delivery drivers and site personnel must be kept to an absolute minimum and sustain 2m social distancing.</i></li> <li><i>11. All personnel must either wash their hands or use sanitiser prior to entering a tenants house.</i></li> <li><i>12. If gloves are to be worn; a clean pair must be put on prior to entering the tenants house and the gloves must be disposed into the bin once the</i></li> </ol>		
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				worker has left the tenants house.		
2	Potential exposure during travel of those who have returned to the UK	All personnel	Contracting COVID -19	<ol style="list-style-type: none"> <li>1. Use the <a href="#">111 online coronavirus service</a> to find out what to do next.</li> <li>2. Do not go to a GP surgery, pharmacy or hospital.</li> <li>3. In Wales call 111 (if available in your area) or 0845 46 47</li> <li>4. If you have been in contact with someone with coronavirus or have returned from an <a href="#">affected area</a> identified by the Chief Medical Officer as high risk and you are feeling unwell with a continuous cough and high fever, stay at home and use the <a href="#">NHS 111 online</a> coronavirus service or call NHS 111.</li> <li>5. Personnel returning from overseas must self-isolate for 14 days</li> <li>6. When travelling to work employees must sustain social distancing and where it cannot be achieved FFP3 Respiratory Protective Equipment must be used.</li> </ol>		
3	Direct contact or contact	All Personnel	Contracting COVID -19	<ol style="list-style-type: none"> <li>1. If an employee has been in contact with</li> </ol>		



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<p><i>from a 3<sup>rd</sup> party by someone who has the virus or resulting in COVID-19 symptoms, such as coughing and high fever</i></p>			<p><i>someone with coronavirus, or someone who is displaying symptoms of the Coronavirus or has returned from an <a href="#">affected area</a> identified by the Chief Medical Officer as high risk and they are feeling unwell with symptoms such as a continuous cough, or high fever, they are to stay at home and use the <a href="#">NHS 111 online</a> coronavirus service or call NHS 111.</i></p> <ol style="list-style-type: none"> <li><i>2. The employee must stay at home and self-contain for 7 days and if the employee and his/her family or people who live with him/her must self-contain for 14 days.</i></li> <li><i>3. Employees must not form or work in groups. Avoid contact within 2m and comply with the social distancing rules issued by the Government, where this is not possible; provisions such as Personal Protective Equipment must be supplied and maintained in good condition. Face shield, Respiratory Protective Equipment such as masks (FFP3) or if not available use surgical masks to prevent contact with the mouth. This includes driving where employees travel to, during and from work where more than 1 person is in the vehicle. If the 2m Social Distancing cannot be achieved encourage employees to drive their own vehicles to the place of work.</i></li> <li><i>4. Welfare facilities are to be set up to ensure the 2m Social Distancing rule is achievable. Where</i></li> </ol>		
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				<p><i>possible employees are encouraged to take short breaks in their own vehicles.</i></p> <ol style="list-style-type: none"> <li>5. <i>Where a person is required to hand over an item to another person, they must sustain the 2m Social Distancing rule, and wear the correct PPE. Agree a drop off point, the person then collecting the item must sanitise the container or more so the points which have been handled. Both persons must as soon as possible wash their hands for 20 seconds.</i></li> <li>6. <i>Although not work related, employees are encouraged when outside of work hours not to social gather and maintain 2m social distancing rule.</i></li> <li>7. <i>The Supervisor must arrange the work in such a manner to ensure social distancing is achieved.</i></li> <li>8. <i>Where social distancing cannot be achieved, worker must be provided with Respiratory Protective Equipment (RPE) and it must be worn correct to protect themselves and others.</i></li> <li>9. <i>The resident should be informed that they must sustain social distancing of workers at all times.</i></li> <li>10. <i>Prior to entering the resident's home, the workers will sanitise their hands and equipment using antibacterial gel or antibacterial wipes.</i></li> <li>11. <i>The following COVID-19 PPE must be worn and cleanly maintained, when entering a tenants house:</i> <ol style="list-style-type: none"> <li>a. <i>FFP3 RPE</i></li> </ol> </li> </ol>		
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				<ul style="list-style-type: none"> <li>b. Disposable gloves (surgical/latex)</li> <li>c. Face shield</li> </ul> <p>12. Disposable dust sheets must be used and once the task is completed they must be disposed.</p> <p>13. All surfaces inside and outside within the footprint of the tenants property must be cleaned on departure.</p>		
4	Emergency Arrangements	All Personnel	Contracting COVID -19	<ul style="list-style-type: none"> <li>1. Should an employee feel unwell in work and show symptoms of the Coronavirus, then the employee must be sent home to prevent further spread of the suspected virus. It is important not send them to A&amp;E or to their local GP.</li> <li>2. The employee should be given advice on what the self-containment steps are, as detailed above in section 2</li> <li>3. The immediate work area must be disinfected to prevent potential further spread of the virus.</li> <li>4. All employees who have been in close contact (within 2m or where no PPE has been worn) must also self-isolate, as per the details in section 3. This also includes the immediate personnel who have been in close contact with anyone who has been potentially exposed to someone who is displaying the COVID-19 symptoms. E.g. the wife of an employee, where that employees has been in contact with another employee who is displaying COVID-19 symptoms.</li> </ul>		



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				<p>5. <i>Company policy will dictate the terms of salary payments etc during home containment. Refer to employee contracts, employee handbooks etc.</i></p> <p>6. <i>COVID-19 has been classed as a workplace disease under the Reporting of Injuries, Diseases, Dangerous Occurrence Regulation 2013:</i></p> <ul style="list-style-type: none"><li>a) <i>an unintended incident at work has led to someone's possible or actual exposure to coronavirus. This must be reported as a dangerous occurrence.</i></li><li>b) <i>a worker has been diagnosed as having COVID 19 and there is reasonable evidence that it was caused by exposure at work. This must be reported as a case of disease.</i></li><li>c) <i>a worker dies as a result of occupational exposure to coronavirus.</i></li><li>d) <a href="https://www.hse.gov.uk/news/riddor-reporting-coronavirus.htm">https://www.hse.gov.uk/news/riddor-reporting-coronavirus.htm</a></li></ul> <p>7. <i>Where a person whether an employee or third party fails to comply with the controls set out in this risk assessment, they will face disciplinary action or if not an employee they will be escorted off site.</i></p> <p>8. <i>Should a person fail to self-isolate upon discovery of Coronavirus symptoms, the</i></p>		
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				<p>employer has a duty to inform the local authorities or police.</p> <p>9. Anyone failing to self-isolate must not be permitted to return to work under any circumstances</p>		
5	Poor communication resulting in exposure or transmission of the COVID-19 virus	All personnel	Contraction of COVID-19 virus	<ol style="list-style-type: none"> <li>1. When communicating material to employees it is imperative that the information comes from a reliable source; one of the public health boards, HSE website, IOSH Website, Government notifications etc.</li> <li>2. Employers are encouraged to communicate to their employees any changes communicated by the government and supporting bodies above.</li> <li>3. Do not communicate material which has been posted on social media or broadcasted by news outlets, until first verified on the government websites etc.</li> <li>4. Posters etc are available to download from the government and supporting bodies websites and employers are encouraged to erect them in the workplace.</li> </ol>		

**Avoid information published or communicated by the media and social media, unless you first verify it is factual information from the UK &/or Welsh Govt**

<https://www.gov.uk/government/topical-events/coronavirus-covid-19-uk-government-response>



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<https://gov.wales/coronavirus>

**Record of briefing of the personnel who are to undertake this work:**

*(Extend the table as necessary to record the briefing on any revisions in separate rows)*

ACTIVITY	Potential Exposure to COVID-19	RAMS Ref.		Rev: 05
Briefing Given by: <i>(name)</i>		Signed:		Date:

**I confirm that I have received and understood the briefing of the risk assessment  
I also confirm I am fit and healthy to carry out the work which has been assigned to me**

Forename	Surname	Role <i>(in relation to this task)</i>	Signature	Date and time

AMENDMENTS				
Activity:	<i>Potential Exposure to COVID-19</i>	RAMS Ref.		Rev <b>05</b>
<b>POINT OF WORK RISK ASSESSMENT</b> - AMENDMENT TO RISK ASSESSMENT ( <i>Supervisor/Manager responsible for works</i> )				
Name	Position	Signature	Date	Time
AMENDMENT SUMMARY <i>changes required &amp; reasons for minor amendment(s)</i>				
Outline of the hazards involved:		Outline the controls to be followed to do the work:		
AMENDMENT TO RAMS APPROVED BY ( <i>Manager responsible for works</i> ) [ <i>if approval by phone call record date &amp; time</i> ]				
Name	Position	Signature	Date	Time

**I confirm that I have received and understood the briefing for the amendments to the task(s) I have been instructed to carry out**

Forename	Surname	Role <i>(in relation to this task)</i>	Signature	Date and time